

## Mandatory Disclosure

Updated on-15/05/2019

Sl No.		
1.	AICTE Permanent ID:	1-2846173691
	Period of last approval	EoA for AY 2019-20
2.	Name of the Institution	TTAADC POLYTECHNIC INSTITUTE
	Address of the Institution	Radhapur, TTAADC H.Q., Khumulwng, Tripura (West)
	City and Pin Code	Khumulwng, 799045
	State	Tripura
	Longitude and Latitude	23.7983 <sup>0</sup> N, 91.4386 <sup>0</sup> E
	Phone number with STD code	0381-2978787
	FAX number with STD code	0381-2978787
	Office hours at the institution	07 hours (10:00 am to 05:00 pm)
	Academic hour at the institution	06:30 hours (10 am to 04:30 pm)
	Email	ttaadcpoly@gmail.com
	Website	www.tpikhumulwng.edu.in
	Nearest Railway Station (dist. In Km)	Jirania Railway Station (8 Km)
	Nearest Airport (dist. In Km)	Agartala Airport (38Km)
3.	Type of institution	Government
4.	Name of organization running the institution	Department of Higher Education
	Type of the organization	Education (Higher) Department, Government of Tripura
	Address of the organization	Siksha Bhawan, 2 <sup>nd</sup> Floor, Agartala
	Registered with	N/A
	Registration date	N/A
	Website of the organization	http://highereducation.tripura.gov.in/
5.	Name of the affiliating University	Tripura University
	Address	Suryamaninagar, Agartala, Tripura (West)
	Website	www.tripurauniv.in
	Latest affiliation period	
6.	Name of Principal	Tamojay Deb
	Exact Designation	Principal-in-Charge
	Phone number with STD code	0381-2978787
	FAX number with STD code	0381-2978787
	Email	tamojaydeb@gmail.com
	Highest Degree	M.Tech
	Field of Specialization	Image Processing, Pattern Recognition
7.	Governing Board members	Have not formed yet
	Frequency of meeting and date of last meeting	
8.	Academic Advisory Body	Have not formed yet
	Frequency of meeting and date of last meeting	

9.	Organization Chart	<pre> graph TD     A[Department of Higher Education, Govt. of Tripura] --&gt; B[Principal]     B --&gt; C[HOD of Departments]     B --&gt; D[Head-clerk]     C --&gt; E[Faculty]     C --&gt; F[Technical Staff]     D --&gt; G[Other ministerial staff]     D --&gt; H[Library Staff] </pre>
10.	Students feedback mechanism on institutional Governance/faculty performance	Yes
11.	Grievance redressal mechanism for faculty, staff and students	Yes
12. (a)	Name of Department	Civil Engineering
	Course	Engineering & Technology
	Level	Diploma
	1 <sup>st</sup> year of approval by the council	2016
	Year wise sanctioned intake	60
	Year wise actual admissions	60
	Cut off marks- general quota	As per Government norm
	% students passed with distinction	N/A
	% students passed with first class	N/A
	Students placed	N/A
	Average pay package, Rs./year	N/A
	Students opted for Higher Studies	N/A
	Accreditation status of the course	Not eligible yet
	Doctorial courses	No
	Foreign collaborations, if any	N/A
	Professional society membership	N/A
	Professional activities	N/A
	Consultancy activities	N/A
	Grants fetched	Only State Govt. Grants
	Departmental achievements	N/A
	Distinguished alumni	N/A
12. (b)	Name of Department	Electrical Engineering
	Course	Engineering & Technology
	Level	Diploma
	1 <sup>st</sup> year of approval by the council	2016
	Year wise sanctioned intake	60
	Year wise actual admissions	60
	Cut off marks- general quota	As per Government norm
	% students passed with distinction	N/A
	% students passed with first class	N/A
	Students placed	N/A
	Average pay package, Rs./year	N/A

	Students opted for Higher Studies	N/A																											
	Accreditation status of the course	Not eligible yet																											
	Doctorial courses	No																											
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	Consultancy activities	N/A																											
	Grants fetched	Only State Govt. Grants																											
	Departmental achievements	N/A																											
	Distinguished alumni	N/A																											
12. (c)	Name of Department	Mechanical Engineering																											
	Course	Engineering & Technology																											
	Level	Diploma																											
	1 <sup>st</sup> year of approval by the council	2016																											
	Year wise sanctioned intake	60																											
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13.	Number of Teaching Staff	Regular & Contractual: 08, Guest Faculty: 16.																											
14.	Admission quota	Reservation rule as per State Government norm																											
	Entrance test/admission criteria	Madhyamik (10 <sup>th</sup> Standard) Pass																											
	Cut off/last candidate admitted	Students are admitted through central counseling process for all Diploma Level Institutions in the State of Tripura																											
	Fees in rupees	<table border="1"> <thead> <tr> <th>Sl.no.</th> <th>Description</th> <th>Amount (Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Admission Fee</td> <td>1.00</td> </tr> <tr> <td>2</td> <td>Tuition Fee (one time in six months)</td> <td>3000.00</td> </tr> <tr> <td>3</td> <td>University Registration Fee (one time)</td> <td>200.00</td> </tr> <tr> <td>4</td> <td>Caution money deposit (refundable and one time)</td> <td>100.00</td> </tr> <tr> <td>5</td> <td>Student Welfare fee (one time in year i.e. for two semesters)</td> <td>60.00</td> </tr> <tr> <td>6</td> <td>Games &amp; Sports and cultural affairs (one time in a year)</td> <td>60.00</td> </tr> <tr> <td>7</td> <td>Internal Examination Fee ( per semester)</td> <td>90.00</td> </tr> <tr> <td>8</td> <td>Session charge (one time in a year)</td> <td>150.00</td> </tr> </tbody> </table>	Sl.no.	Description	Amount (Rs.)	1	Admission Fee	1.00	2	Tuition Fee (one time in six months)	3000.00	3	University Registration Fee (one time)	200.00	4	Caution money deposit (refundable and one time)	100.00	5	Student Welfare fee (one time in year i.e. for two semesters)	60.00	6	Games & Sports and cultural affairs (one time in a year)	60.00	7	Internal Examination Fee ( per semester)	90.00	8	Session charge (one time in a year)	150.00
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	Number of Fee waivers offered	N/A																											
	Admission calendar	Admission process starts during June of each academic																											

		session and ends before 15 <sup>th</sup> August of every year.
	PIO quota	N/A
15.	Infrastructural information	
	Classroom/Tutorial room facilities	11nos.
	Laboratory	13 nos.
	Library facilities	Yes
	Auditorium/Seminar Halls	01 nos.
	Cafeteria	01 nos.
	Indoor Sports facilities	Yes
	Outdoor sports facilities	No
	Facilities for disabled	Yes
	Any other facilities	Transport facilities
16.	Boys Hostel	Not Available
	Girls Hostel	Not Available
17.	Academic Sessions	As per State Government norms & directives from AICTE
	Examination system, Year/Sem	As per Tripura University calendar
	Period of declaration of results	As per Tripura University calendar
18.	Counselling/Mentoring	Yes
	Career counselling	Yes
	Medical facilities	First-aid box available at each laboratory, One sick-room is available; Kherengbar Hospital of TTAADC HQ Complex is very near to the Institution.
	Students insurance	Yes
19.	Students activity body	Yes
	Cultural activities	Yes
	Sports activities	Yes
	Literary activities	Yes
	Technical activities	Yes
20.	Name of the information officer for RTI	Tamojay Deb, SPIO; Manjuri Paul, SAPIO.
	Designation	Principal-in-Charge
	Phone number with STD code	0381-2978787
	FAX number with STD code	0381-2978787
	Email	ttaadcpoly@gmail.com